



The voice of fish and wildlife agencies

1100 First Street, NE, Suite 825
Washington, DC 20002
Phone: 202-838-3474
Fax: 202-350-9869
Email: info@fishwildlife.org

POSITION ANNOUNCEMENT

Association Background: The Association of Fish and Wildlife Agencies, founded in 1902, represents North America's fish and wildlife agencies. It promotes sound management and conservation and speaks with a collective voice on important fish and wildlife issues. The Association is a non-partisan, 501(c)(6) trade association. See www.fishwildlife.org for more information.

Job Ad: Project Coordinator - Golden Eagle Monitoring

Position: Project Coordinator (Contract)

Location: Remote (with occasional travel)

Organization: Association of Fish and Wildlife Agencies

We are seeking an experienced Project Coordinator to join our team at the Association of Fish and Wildlife Agencies. This role will focus on coordinating efforts between relevant State Fish and Wildlife Agencies (SFWAs), the Bureau of Land Management (BLM), and other key partners to identify areas for improved monitoring of Golden Eagle populations to better inform renewable energy development across the western US. This is a two-year project aimed at improving conservation outcomes for eagles considering the rapid deployment of renewable energy across the western US as well as establishing and fostering lasting multistakeholder relationships.

Key Responsibilities:

- Identify key state and federal stakeholders and assemble and manage staff task teams.
- Facilitate and manage regular communication and coordination between project stakeholders.
- Organize meetings, workshops, and webinars for task teams and external partners.
- Help design and manage comprehensive needs assessment survey in conjunction with social scientists.
- Support the development of standardized Golden Eagle monitoring protocols, recommendations, and data management systems based on needs assessment.
- Provide timely updates and ensure deliverables are met on schedule.

Skills and Qualifications:

- Bachelor's degree in environmental science, wildlife conservation, project management, or a related field.
- At least 2 years of experience in project coordination or management, preferably in wildlife conservation or environmental policy.
- Experience coordinating multi-stakeholder projects
- Strong organizational and communication skills.
- Familiarity with survey development, data collection, and analysis.
- Proficiency with project management tools and virtual meeting platforms.

How to Apply:

Please apply online at <https://www.surveymonkey.com/r/JKWKCMG>

Compensation:

- This is a part-time, 2-year contract position estimated at 15 hours per week at the rate of \$50 per hour. There are no benefits associated with this position.

Application Deadline: December 4, 2024.

Equal Opportunity: The Association provides equal opportunity in all our employment practices. The Association makes employment decisions based on merit, qualifications, abilities, and business needs, without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, age, disability, marital status, military status or any other category protected by applicable federal, state and local laws.