



**Annual Meeting/Awards Committee
Meeting Minutes**

Tuesday, March 15, 2016

North American Wildlife and Natural Resources Conference

Attendance: Dan Forester, Patricia Allen, Ed Carter, Cindy Delaney, Larry Voyles

11 AM- meeting was called to order by Chair Dan Forster (GA)

Annual Meeting Updates:

- Ed Carter to preside over annual awards ceremony in September 2016
- Cindy gave out SAVE THE DATE postcards for the Annual Meeting
- Cindy: has a good direct line with AFWA (Ron Regan, John Lord, Patty Allen) and they are responsive. This year we will tie in the welcome reception with the Duck Stamp Contest 2016 in Philadelphia, PA
- Future Annual Meeting Locations:
 - 2017- Snowbird, Utah
 - 2018- Tampa, FL
 - 2019- somewhere in the Southwest Region (TBD)
- Dan: let the committee know if you (Cindy()) need anything as we move forward
- Cindy: planning on surveying participants after annual meeting to use as guide for future meetings

Awards Process:

- Dan- notes that we have had a difficult time getting nominations in the past
- We can receive nominations from anywhere—not restricted to Directors to nominate persons
 - Most awards come from directors
 - Special recognition awards often come from other sources
- Memo from President sent to Directors—Call for nominations
 - Broad solicitation
- Patty will make awards process outline/process and send to committee
- Committee will send a letter/email/phone call to those who are nominated to make sure they are attending conference.

- If cannot attend due to funding issues then AFWA may pay travel
- Let person nominated know what to expect and help make arrangements if necessary
 - Where to site, know they are invited, etc
- Patty- to send draft announcement for review to committee
- Patty- get nomination form ready to post to website—work with Cindy
- Patty- to follow up to get short bio with pictures of winners of awards (as the nominator or the person nominated)
 - Send format for them to follow (short) to keep consistent with awards ceremony

EX Comm Vacancy

- Want someone from mid-west.
- Considered candidates include: Kelly Meyer, Kelly Hepler, Mark Ryder
 - Final vote = Kelly Hepler (SD)

Other Business

- Dan—who to nominate when Larry Voyles leaves in Sept 2016→ someone from Western Region?
- Dan- we need to construct a ‘cheat sheet’ of objectives to hosting State of what needs to be done.
 - List of goals, thoughts on themes, transpiration, security, etc

Work Plan

- Remove subcommittees and merge into one larger committee
- Patty to re-draft work plan and send to committee chair for review. Committee chair will review and talk with Ron before sending to entire committee.