

# Job Interview Template

FOR STUDENTS

At a job interview, employers typically ask many questions about the prospective employee's work history, education and qualifications, and personal characteristics and interests. Job candidates typically ask questions to learn more about the organization, the specific job, coworkers, and the work environment.

Here are some questions that will help you prepare for your wildlife job interviews:

## **Employer questions**

1. Why are you interested in this job?
2. What past work or school experiences would help you do this job? (These might involve jobs, classes, school clubs, sports teams, volunteer work, and other experiences.)
3. What is your greatest strength, and how will it help you do this job well? What challenges might you need to overcome to do this job well?
4. What are your personal interests that apply to this job?
5. What aspects of this job would you enjoy most if you were offered this position?
6. Describe your ability to utilize the types of technology and equipment needed to do this job.
7. What have you done so far that helps prepare you for this job? What else can you do?
8. Can you name a successful project in which you worked independently?
9. Can you refer to a time when you worked on a successful project with a group? Do you believe that you work better independently or as part of a group?

Create two questions below to ask your job candidate:

- 10.
- 11.

## **Job seeker questions**

1. Tell me about your organization.
2. How does this organization help conserve wildlife?
3. What skills, experience, and education are you looking for in an ideal candidate for this job?
4. Does this job require a lot of travel?
5. Would I be working a normal work week in this job, or are the hours flexible, unpredictable, or likely to be longer?
6. What are the physical demands of the job?
7. Where would I be doing most of my work?
8. How would I be able to use my particular skills in this job?
9. Can I advance in this job?
10. How would you describe the organization as a place to work?

Create two questions below to ask your potential employer:

- 11.
- 12.