



DIRECTOR
ND Game and Fish
Governor's Cabinet Member

At the State of North Dakota, our mission is to empower people, improve lives and inspire success. The State of North Dakota has over 70 state agencies which, along with the North Dakota University System, employ approximately 15,000 team members. We are committed to providing exceptional service to the citizens of North Dakota. We make a difference by working to keep citizens safe, supporting the vulnerable, educating our future leaders, serving as responsible stewards of our resources, assisting with public policy, improving the quality and length of life, and much more!

NORTH DAKOTA GAME & FISH DEPARTMENT DIRECTOR

Summary of Work

The North Dakota Game and Fish Department (Department) is an executive branch agency within the Governor's Cabinet. The Director of the Department is appointed by the Governor. As a member of the Cabinet, the Director provides vision, leadership, and direction on fish and wildlife issues and oversees the management and administration of the Department's office located in Bismarck, North Dakota. The Director is responsible for carrying out the day-to-day duties and responsibilities as directed by the Governor and required by North Dakota Century Code (NDCC 20.1-02-04).

Responsibilities Include

- Collaborate with local, state, federal, and tribal entities to accomplish the responsibility of managing the fish and wildlife resources for enjoyment and use by the public.
- Coordinate legislative and congressional issues affecting the fish and wildlife resources of North Dakota, the Department, and its customers and, with prior consent of the Governor's office, prepare and present legislative testimony, as necessary.
- Maintain regular communication with the North Dakota Game and Fish Advisory Board members concerning developments, issues and legislation affecting resources and users and represent the Department at district Advisory Board meetings.
- Prepare a biennial Department strategy and budget; monitor Department spending and maintain financial and other records.
- Provide strategic leadership to and development of the Department team members.
- Develop internal policies for the department.
- Maintain compliance with applicable federal and/or state laws, regulations, and/or Department rules, standards, and guidelines.
- Serve on various boards identified in statute as well as internal/external organizations to represent the fish and wildlife resource.

Qualifications

- Bachelor's degree in fish and wildlife management, zoology, natural resource management or biology. Master's degree preferred.
- Minimum 5 years work experience in senior management.
- Exceptional written and interpersonal communication skills.
- Strong executive management skills with executive-level composure and presence.
- Advanced ability to think strategically and deliver solutions.
- Analytical and decision-making ability for immediate and long-term decisions.

- Strong aptitude for leading all aspects of Department administration including strategy, policy and budget development and management.
- Demonstrated success in leading, motivating and developing talent to achieve organizational strategy.
- Fundamental knowledge of the legislative process and government operations.
- Prefer experience in hunting, fishing, and trapping.

Hiring salary range is \$125,000 to \$145,000 annually.

Application Procedures

Applicants can access the job announcement and online application by clicking the job opening link here <https://ndstatecareers.link/z90>.

Applicants must complete the online application before June 30, 2021 at 11:59 PM, including a resume and cover letter providing details how your education, work experience, and skills qualify you for this position. For more information or if you need accommodation or assistance in the application or selection process contact Leanne Schmidt, Senior HR Officer at 701-328-4738, email at Imschmidt@nd.gov, or TDD: 800-643-3916.

This is an unclassified position and is not subject to ND Veterans Preference.

Equal Employment Opportunity

The State of North Dakota and this hiring agency do not discriminate on the basis of race, color, national origin, sex, genetics, religion, age or disability in employment or the provisions of services and complies with the provisions of the North Dakota Human Rights Act.

As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.