

JTF Fall Meeting

ACTION ITEMS and DECISIONS

Denver Airport Marriott
November 30-December 1, 2016

Item #	Action Item	Due Date	Responsible Party	Progress
1	<u>Audit Findings:</u> FWS will share the summary of current audit findings	January 31, 2017	Bob Curry	Information compiled but not distributed. Will provide this information at the JTF meeting
2	<u>5-Year Report Indicators:</u>			
	a. FWS will develop list of outcome indicators for 5-year report	January 15, 2017.	Tom Busiahn	Done
	b. Provide an explanatory cover memo co-signed by JTF co-chairs	January 15, 2017	Tom Busiahn and Lisa Evans	Done
	c. Distribute memo and draft outcome indicators to all State Directors and FACs through regional WSFR chiefs for review and comment	January 15, 2017	Tom Busiahn	Done
	d. Develop a streamline approach to collecting comments to draft outcome indicators	January 15, 2017	Tom Busiahn	Done
	e. Analyze results of comments on draft outcome indicators and provide to 5-year report editorial team and JTF	February 20, 2017	Tom Busiahn	Summary of results has been provided. Analysis is underway.
	f. JTF will arrange a conference call to make final recommendations on outcome indicators and how will they be reported	March 1, 2017	Silvana Yaroschuk	Call took place on Wednesday, March 29 at 11:00 am. Action Items: 1. Paul will reach out to Jon Gasset to discuss if it is possible to have some time for discussion with industry on measures and get additional industry input. 2. Tim will send out the background information for the outreach efforts by WSFR at the start of this process. 3. Tom will send out to JTF the key decision points he is proposing for JTF spring meeting.
3	<u>TRACS Working Group</u>			
	a. Identify a JTF representative for the TRACS WG	December 15, 2016	Kelly Hepler	Jack Buckley
	b. Address AFWA representation in the TRACS WG	December 15, 2016	Kelly Hepler and Carol Bambery	Mark Humpert
	c. Address FAC WG representation in the TRACS WG	December 15, 2016	Lisa Evans	Mike Sawyers from Massachusetts serve on the TRACS WG.

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4	<u>Pen Raised Birds:</u> Move ahead with a policy interpretation paper on eligibility for pen raised bird releases for hunter ed purposes	March 1, 2017	Lisa Van Alstyne	
5	<u>Next JTF meeting:</u> April 24-28, 2017.	None	Kelly Hepler	Spring 2017 Joint JTF/FACWG/Regional WSFR Chiefs meeting is scheduled for April 24-28 at Custer State Park. JTF is scheduled for all day Monday, April 24 and until noon on Tuesday, April 25. Sunday, April 23 is the travel day for JTF attendees.
6	<u>DRAFT MOU - TRACS</u>			
	a. Provide comments on draft MOU to JTF	January 16, 2017	JTF	Done
	b. Prepare a general updated draft of MOU	February 28, 2017	Tom Busiahn	Underway, Expected in late March - early April.
7	<u>Decision points and Action Items:</u> Decision points and Action Items during JTF meeting will be distributed following JTF meeting to state directors and WSFR Chiefs		Kelly Hepler and Paul Rauch	
8	<u>License Certification</u>			
	a. Review draft summary and rewrite for license certification with JTF License Certification Team. Send summary and draft to Kelly Hepler, Carol Bambery and Silvana Yaroschuk.	December 8, 2016	- Lisa Van Alstyne	Done.
	b. Present the summary and JTF recommendations to the AFWA Ex. Comm. for their approval.	December 13, 2016	Kelly Hepler	Done.
	c. Publish a proposed rule	January 20, 2017	Lisa Van Alstyne	Underway.
9	<u>JTF Support:</u> Assign a replacement for Joyce Johnson	December 31, 2016	Bob Curry	Pete Barlow is the JTF Support staff from the WSFR Program.
10	<u>TRACS Assessment Report:</u> Comments to WMI on draft report of TRACS Assessment	December 5th, 2016	ALL JTF Members	Done

DECISIONS

- Decision 1:** Once a year FWS will compile summary audit findings and distribute to State directors and FAC through WSFR Chiefs
- Decision 2:** Decision points and action items from JTF meeting will show a linkage to MOU
- Decision 3:** JTF approved diagram for TRACS WG communications
- Decision 4:** JTF approved the 14 common strategies developed for all WSFR grant programs
- Decision 5:** JTF approved standardized SMART objectives for the 14 common strategies
- Decision 6:** JTF didn't approve qualitative targets for the 14 common strategies to measure program effectiveness and progress toward desired outcomes. Also JTF voiced support for measuring long term outcomes.
- Decision 7:** JTF approved the requirement to identify species for "Species Management" and "Species Stocking" common strategies at Activity Tag 1.
- Decision 8:** JTF approved the requirement to estimate broad habitat types (e.g. wetlands, uplands) for "Habitat Management" and "Real Property" common strategies. Estimates can be in acres and don't have to equal 100%.
- Decision 9:** JTF approved that estimated cost will be provided at the grant level (e.g. federal and non-federal amount).
- Decision 10:** JTF approved TRACS Working Group to review comments received and revise the Matrix as appropriate for those items NOT addressed by JTF Decisions. TRACS Working Group will utilize the TRACS Communications diagram for any unresolved issues and will report back decisions consistent with the diagram.