

LAW ENFORCEMENT DIVISION DIRECTOR (COLONEL) – Position #K0229872

This unclassified, full-time position will be located at the Pratt Operations Office (Pratt County) or in the Office of the Secretary in Topeka (Shawnee County); and is directly supervised by Brad Loveless, Secretary of the Kansas Department of Wildlife, Parks and Tourism.

This position is a highly advanced administrative, professional position reporting directly to the Secretary of the Department. This position is responsible for directing a major, statewide law enforcement and natural resource conservation protection program, providing for protection of public safety, natural resources and the environment through a well-structured operational plan. Regular work responsibilities entail making decisions that require the highest level of natural resource, boating, parks, public lands, and traditional law enforcement expertise as well as understanding the impacts of these decisions to the public and the state's natural resources. In cooperation with Assistant Secretaries and the Secretary, this position is responsible for the development and maintenance of an efficient, effective, and cohesive law enforcement capability. This includes development and implementation of statewide policies, procedures and directives that establish work practices and processes, training programs, and a system of secure law enforcement records. This person maintains direct line oversight of Law Enforcement Division commissioned law enforcement officers and non-commissioned staff, through an established chain-of-command system, ensuring compliance with all personnel policies, rules and regulations. As Law Enforcement Division Director, this position provides counsel, assistance, and coordination to other law enforcement operations within the Department and provides operational and administrative oversight of the state's watercraft safety program including the U.S. Coast Guard Watercraft Safety Education and Law Enforcement grant program. This position serves as signature authority for KSCPOST (Kansas Commission on Peace Officer Standards and Training) requirements as it relates to new agency employees, across multiple divisions, entering enforcement service and becoming certified by CPOST. This position provides administrative oversight and direction for the Department's law enforcement records management system including, but not limited to, the Kansas Incident Based Records System, the Kansas Criminal Justice Information System, the Department's internal law enforcement records management system, law enforcement training reports through the Kansas Commission on Peace Officer Standards and Training, and the U.S. Coast Guard Boating Accident Reporting Database, and, is the Compact Administrator for the Interstate Wildlife Violator Compact. The incumbent is responsible in maintaining communications and coordination with other divisions and sections within the Department as well as the Kansas Division of Emergency Management and the Kansas Fusion Center; along with maintaining cooperative work relations with other federal, state and local level law enforcement and emergency management agencies, federal and state conservation agencies, local conservation and civic organizations, media groups, and the general public; and ensures compliance and interoperability of the two-way radio and mobile communications systems for the Department's law enforcement programs; and, is responsible for the development and implementation of the division's operational budget. This position may serve as the spokesperson for the Department as directed or delegated by the Secretary.

BENEFITS: Beginning annual salary of \$80,000; group health and life insurance; retirement; optional deferred compensation, dental and vision options; holidays; and sick, vacation, and parental leave.

MINIMUM REQUIREMENTS: Applicants must currently have the minimum qualifications of: **Currently be a full-time certified Law Enforcement Officer as recognized by the Kansas Law Enforcement Training Center/CPOST or have a certification that is reciprocal from another state and acceptable to Kansas Law Enforcement certification standards; a Bachelor's degree from an accredited college; and four years of managerial or supervisory experience in a natural resource and/or law enforcement program.** Preferred degrees include but are not limited to: Fisheries, Wildlife, Conservation Ecology/Management/Biology, Biology with Field Coursework emphasis, Environmental Ecology, Wildlife Range Management, Wildlife, Outdoor Enterprise Management and Criminal Justice. Additional experience may be substituted for education as determined relevant by the department. Preference will be given to candidates who possess the ability to direct and lead through strategic management and the communication of the strategy through a vision that is understandable and practical for the division personnel; who have excellent interpersonal and communication skills; and have the ability to solve complex problems and issues whether organizational or political, and possess excellent facilitation and conflict resolution skills. The successful candidate must possess a valid driver's license, pass a background check, be a credible witness in court, and be free of any Brady or Giglio issues.

NECESSARY SPECIAL REQUIREMENTS: This class requires the employee to be certified as a law enforcement officer by the Kansas Law Enforcement Training Commission and the Kansas Commission on Peace Officers Standards and Training.

This class requires the use of a firearm for law enforcement duties; therefore, to be eligible for appointment to a position in this class, candidates cannot have been convicted of a felony or misdemeanor domestic violence crime as set forth in 18 U.S.C. § 992 (g) (8) and (9). To be eligible for certification in the state of Kansas, one must also be free of any diversions from a felony or misdemeanor domestic violence crime as set forth by the Kansas Law Enforcement Training Act.

Candidates for positions in this class must have the following: be a U.S. citizen; be 21 years of age at the time of appointment; free of conviction of any crime punishable by imprisonment in a federal penitentiary or a state prison; and be required to pass a physical exam administered by the hiring agency.

This class requires that at the time of appointment the selected candidate must take and pass a drug screening test approved by the Office of Personnel Services and pass a thorough pre employment background investigation.

HOW TO APPLY: Go to the State Employment Center at <https://admin.ks.gov/services/state-employment-center> and follow the directions below:

- Click in the middle of the page under the Sunflower. From there either **Sign in** to your existing account or **Register** for a new account.
- **Review and complete** your contact information on the **My Contact Information** page. Please make sure to include your **email address**.
- **Upload documents** listed in the **Required Documents** section of this job posting to the appropriate location.
- **Complete and Submit** your application.
- **Check your email and My Job Notifications** for written communications from the Recruiter.
 - **Email** - the **email** listed on the **Careers>My Contact Information** page.
 - **Notifications** - view the **Careers>My Job Notifications** page

The following are the required items to apply:

- 1) a letter of interest
- 2) a detailed resume; **including a valid e-mail address**
- 3) transcript material, **if applicable**, (copies of official transcripts or unofficial student copies are acceptable as long as degree is conferred)
- 4) Employment application
- 5) an Authorization to Release Information form** (this can be found at the following website): <https://www.ksoutdoors.com/news/KDWPT-Info/Jobs/Employment-Application-Additional-Info> and,

***Please note, this form must either be witnessed and signed by a Kansas Department of Wildlife, Parks and Tourism employee or signed in front of and notarized by a notary public. We reserve the right to conduct a background check on all qualified applicants.*

- 6) Kansas Tax Clearance Certificate

Kansas Tax Clearance Certificate: Each applicant applying for a State of Kansas job vacancy must obtain a State Tax Clearance Certificate by accessing the Kansas Department of Revenue's website at <https://www.ksrevenue.org/taxclearance.html>. A **Tax Clearance** is a comprehensive tax account review to determine and ensure that an individual's account is compliant with all primary Kansas Tax Laws. Applicants are responsible for submitting their certificate with all other application materials to the hiring agency. This is in accordance with Executive Order 2004-03.

Incomplete applications will not be considered. A complete application packet must be submitted for each position. We no longer make copies of previous applications. Submitted application materials will be reviewed in Pratt to assure that the position minimum requirements are met, and those meeting the minimum requirements will be forwarded to the respective division for interview selection.

Applicants are notified whether or not they are selected to interview. The interview is generally a one-time, panel interview consisting of position-specific questions for all applicants (same questions for each applicant), with the selection being made after all candidate interviews are completed.

Veterans' Preference Eligible (VPE): Former military personnel or their spouse that have been verified as a "veteran" under K.S.A. 73-201 will receive an interview if they meet the minimum requirements of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determined by the appointing authority. Additional VPE information can be found at <https://admin.ks.gov/services/state-employment-center/veterans>. Applicants claiming veterans' preference for the first time must mail a copy of your DD-214 to the Office of Personnel Services, 900 SW Jackson, Room 401-N, Topeka KS 66612, or FAX to 785/291-3715.

DEADLINE TO APPLY – April 5, 2021

The Americans with Disabilities Act ensures your right to reasonable accommodations during the employment process—individuals with disabilities are encouraged to contact the agency recruiter if reasonable accommodations are needed for any part of the application or hiring process. Equal Opportunity Employer. Women and minorities are encouraged to apply. Veteran's Preference Eligible.